Your decision sheet

Type in the fields or print this page. Record each decision before reading the sample response.

01 The board is down

At 09:00, what may the dock do with the 08:30 printout? What needs a second source? Name the first deadline and a question that could change your instructions.

02 Release or hold?

Four orders match, one address has changed and one order was canceled. Write your recommendation for all six, including who checks and signs before release.

03 Brief the director

Write four sentences: operational impact, available choices, your recommendation and the time of the next update.

04 Restart safely

At 10:05, all six orders still show Ready to load. Record who reconciles the records, what the test must show, what stops loading, and who can approve a limited restart.